



2021-2022

Welcome to St. John School. Our tuition goals strive to make a Catholic education affordable to our families and students, offering a trusting community relationship between the school and our families. All students at St. John School receive an upfront financial discount since our tuition and fees do not cover the full cost of educating each student. Your active participation in the life of the school and fundraising efforts, along with benefactors help to provide for the difference. Our payment policies, along with annual fundraising efforts, benefit all students by increasing our ability to provide a quality education in a Christian environment. Below are the tuition rates for the 2021-2022 school year. St John School's operation is dependent on families making all of their required tuition payments per stated tuition policies. This year's tuition rates are below.

Tuition for the 2021-2022 School Year

K3-Three Days - \$9,350

K3-Five Days - \$10,975

K4 - \$6,700

K5 - \$6,350

Grades 1-8 - \$6,100

Important Policies

1. Your child's enrollment is dependent upon the family making payments for tuition, extended day and fees in a timely manner.
 - a. Tuition payments through FACTS begin June 3.
 - b. In order to be admitted to school in September, families must make three tuition payments for June, July and August to be current on the payment plan timetable.
2. All tuition contractual obligations for the prior year must be paid in full by May 5th to ensure a student's registration for the coming school year. All tuition contractual obligations and fees for eighth graders must be paid in full prior to graduation. All report cards, mid-term reports, and school records, including eighth grade diplomas, will be withheld until the student's financial account is current. If special arrangements are necessary, please contact the school secretary at 617-227-3143 EXT 102.
3. If a tuition payment problem occurs, it is imperative that the parent or guardian contact the school office to make arrangements for payment.
4. The registration fee for all students is non-refundable/ non-transferrable.

Tuition Billing and Payment Options

St. John School partners with FACTS Management Company as our provider to help manage all tuition during the school year. The FACTS Management Company serves over 4,000 schools nationwide and is the industry leader in tuition management for private and faith-based schools. ALL families are expected to be enrolled in the FACTS Tuition Management system per policy. All existing families in the school that have an active FACTS Tuition Payment Plan in the previous school year do not need to submit a new payment plan application for the coming year.

Please Note: If you have changes to your current plan such as payment date, plan type or bank information, you must submit the information in writing to the school secretary by May 15th; otherwise the existing information on file will be used.

PAYMENT PLAN OPTIONS: Working with FACTS, our families have two payment plan options available for the billing and collection of all tuition. All tuition payments are to be made through FACTS Tuition Management Company. Payments must be made through bank-to-bank transfer of funds from an authorized checking or savings account.

To log into FACTS, please visit the following website <https://online.factsmgt.com> or click on the FACTS logo on our website.

PAYMENT OPTIONS:

Single Payment Option: One (1) single payment through the FACTS payment plan made on June 3rd.

Installment Plans: Ten (10) monthly payments through the FACTS Installment Plan, payable on the 5th or the 20th of each month starting in June and ending in March.

RETURNED PAYMENTS using FACTS:

For those on the Ten (10) Month Installment Plan:

If FACTS returns your payment due to insufficient funds, FACTS will initiate payment attempts up to two (2) more times, per the next available payment dates.

Your account will be charged with a non-sufficient fund (NSF) payment fee per returned payment item.

FACTS will notify you in advance of the date for re-attempting the returned payment along with the fee. For example, a returned July 5th payment will re-attempt on July 20th and incur a returned payment fee. If the payment is returned again for NSF, FACTS will re-attempt a second time on August 5th, resulting in two (2) returned payments fees.

REQUESTING CHANGES TO THE FACTS PAYMENT PLAN:

Please contact the school office if you require changes to the payment dates established in the FACTS system or information. Please allow at least ten (10) business days for the changes to be made before any due dates or times.

Please Note: Changes to your FACTS account cannot be made by phone. You must contact the office with any changes.

ENROLLING AFTER THE START OF THE SCHOOL YEAR:

St. John School considers the cost of education as a full year school expense. Tuition for students enrolled during the school year is as follows:

Enrolled before October 31st

Full tuition is due

Enrolled in the period from November 1st to December 31st

75% of tuition is due

Enrolled in the period from January 1st to March 31st

50% of tuition is due

Enrolled in the period from April 1st to end of school year

25% of tuition is due

WITHDRAWALS ANY TIME DURING THE PAYMENT PLAN PERIOD:

St. John School considers the cost of education as a full year school expense. Parents or guardians who are financially responsible for the withdrawn student are obligated to pay the tuition due through the month of the student withdrawal.

For example:

Month of Withdrawal / Payments due through month-end

September June through September payments due

December June through December payments due

March June through March payments due

Parent/Guardian Responsibilities:

You are responsible for contacting the school office and the school is the only party that is able to cancel your FACTS Payment Plan.

Please note that St. John School will keep your FACTS Agreement open if there are outstanding balances due to the parent or guardian is responsible to pay all outstanding fees at the time of withdrawal.

Families who choose to withdraw a student from St. John School must complete a transfer form, available from the Office. All accounts must be current before student withdrawals can be processed, which means school records cannot be sent until all accounts are settled.

Please Note: Registration Fees are non-refundable/non-transferrable. There is no tuition refund for a student expelled for disciplinary reasons.

CONSEQUENCES FOR ANY DELINQUENT PAYMENTS:

Our policies are not meant to be punitive; in fairness to all families and our mission to educate, parent/guardians are expected to be in compliance with stated tuition policies and current with all related fee accounts during the academic year. If you experience a

financial hardship, families are asked to communicate with the school, commit to the accepted payment plan, and fulfill the terms of the approved plan as outlined.

Unless prior arrangements are made with the school secretary, the following consequences will be imposed should your financial accounts become 60 or more days in arrears:

Any payment 60 days or greater in arrears

Attendance will be interrupted and the parent will be required to keep the student at home until all financial obligations are made current.

Payment delinquencies as of May 20st and through June 30th (regardless of the number of days' delinquent)

Students cannot take final exams and report cards will show an incomplete in each subject. In addition, eighth grade students will not be allowed to participate in graduation ceremonies or receive their diploma.

Students will be removed from the registration list, if registered for the next year, and may be replaced by a family on the waiting list.

COVID 19 Tuition Policy

We acknowledge and understand that the unprecedented nature of COVID -19 continues to create a challenging situation for us all.

While it is out hope that Saint John School will safely remain open during the upcoming school year, we cannot predict how COVID-19 may affect the future or require any potential closure requirements as mandated by the State, City, or Archdiocese.

Kindergarten through grade 8:

If Saint John School transitions to a fully remote eLearning model, then we will continue to provide a robust education through eLearning. All students will be taught through our eLearning platforms daily, as such all tuition polices will remain in place, including withdrawal policies.

Pre-K3 & Pre-K4

If Saint John School transitions to a fully remote eLearning model, then we will offer students direct instruction through individual sessions with their teachers. However, given the play based focus of the OWL and Building Blocks curriculum there are parts of the pre-K classroom experience that we recognize we are perhaps unable to successfully deliver fully through eLearning. As such if Saint John School transitions to being full remote, a 50% discount will be enacted for the days we are closed. All other tuition policies, including withdrawal polices remain in place.